**Responsible Thinking Classroom Referral Procedures**

When a student is disturbing others, the person in charge will ask...

* "What are you doing?"
* "What are the rules about that behavior?"
* "What are you supposed to be doing?"
* "What will happen the next time you disturb someone?"

Students are expected to give responsible answers.

If a student chooses not to cooperate with the rules and the person in charge, he/she is sent to the Responsible Thinking Classroom to think and to write a behavior plan for dealing with the problem in the future.

If the student causes a disturbance again during the same class period, the questions are repeated with the addition of "Where do you need to go now?" The student is sent to the Responsible Thinking Classroom to think and to write a behavior plan for dealing with the problem in the future.

In the Responsible Thinking Classroom, students work independently to process their thinking that resulted in disturbing behaviors and to write a plan which will help them avoid the disturbing behavior in the future.

The student must bring the completed plan back to the adult who issued the referral. The plan must be negotiated between the person in charge and the student before the student may return to the classroom.

**Locker Procedures**

1. Use your assigned locker. Do not trade or switch lockers.

2. Keep your locker organized (coat, shoes, lunch, snack, etc.)

3. Do not put stickers on your locker.

4. Keep locker door shut when not in use. Make sure all

 objects are inside the locker before you shut the door.

5. No locks.

6. No valuables.

**Snack Procedures**

1. You will have time to eat your snack during your second core

 class as long as it does not interfere with instruction.

2. Bring your snack with you to class.

3. Bring a healthy snack, such as: fruit, granola bars, cheese

 or peanut butter and crackers, vegetables, water (clear

 plastic containers)

4. No junk food (high in sugar, fat, or processed).

5. If you are not sure if your snack is healthy, ask your

 teacher.

6. Clean up all wrappers, crumbs, and garbage from your snack

 before you leave the classroom.

7. Snacks tend to make you thirsty; remember to bring your

 water bottle so you won't have to leave the room to get a

 drink.